



April 18, 2005

To all plumbing/building/utility contractors working in the City of Canyon:

Dear Sirs:

The purpose of this letter is to inform all contractors doing excavation work within the City Limits of Canyon of the requirements for restoration of alleys after such work is completed. **City Ordinances require that any public right-of-way damaged as a result of excavation must be restored to its original condition.** This applies not only to the surface, but to the entire excavated area. The minimum standards for repair shall be as follows:

1. Any excavation, whether in a paved or unpaved area, requires that all backfill be compacted to 90% Standard Proctor density to prevent settlement. Simply pushing the loose material back into the hole is not acceptable. Full depth flowable fill above the pipe bedding will also be acceptable.

2. If the alley or street has an unpaved improved surface such as caliche, gravel, or RAP (recycled asphalt pavement), the backfill must be compacted and the surface must be replaced with material similar to the original surface. If you need RAP for the repair, we will make it available to you at no charge. Full depth flowable fill will also be acceptable.

3. If the alley or street is paved, the backfill must be compacted to 90% Standard Proctor density, a 6" reinforced concrete cap extending at least 12" beyond the limits of the excavation must be constructed, and the pavement shall be replaced with a minimum thickness of 2". Typical standards for this type of pavement repair are available at the Code Enforcement office.

Also, please backfill your excavations as soon as possible. This decreases the time that the alley is "out of service" due to your work. Please remember that we need to be able to drive through the alleys to collect trash, and if you've got an open or un-repaired excavation, we can't do it.

Inspections of repairs will be conducted by the Public Works Department, and failure to comply with these regulations is a violation of City Ordinance.

If you have any questions, please do not hesitate to contact either of the individuals below. Thank you for your help.

Sincerely,

Handwritten signature of Dan E. Reese in black ink.

Dan E. Reese
Director of Public Works
655-5011

Handwritten signature of Danny Cornelius in black ink.

Danny Cornelius
Director of Code Enforcement
655-5014



**ALLEY, STREET OR
EASEMENT CUT
PERMIT APPLICATION**

PROJECT SITE: _____

OWNER: _____

MAILING ADDRESS: _____

PHONE: _____ EMAIL: _____

PROJECT TYPE: WATER SERVICE SEWER SERVICE GAS SERVICE PHONE
 ELECTRIC CABLE OTHER _____
 NEW SERVICE PRIOR SERVICE SPLIT SERVICE
 PAVED ALLEY CRUSHED ASPHALT PAVED STREET

ESTIMATED SIZE OF CUT: WIDTH _____ X LENGTH _____ LOCATION _____

WILL CUT INVOLVE DRIVEWAY OR YARD?: YES NO EXPLAIN: _____

IF YES, EXPLAIN: _____

PERMIT: # _____

INSPECTOR: _____ DATE APPROVED: _____

REPAIR: PROPERTY OWNER CONTRACTOR CITY OF CANYON

I AGREE TO PAY THE CITY OF CANYON FOR THE REPAIR COSTS OF THE CUT AT THE RATE OF \$20.00 PER SQUARE FOOT. I UNDERSTAND THAT I WILL BE BILLED FOR THE ADDITIONAL COSTS IF THE CUT EXCEEDS THE DIMENSIONS NOTED ABOVE. I UNDERSTAND THAT ALL EXCAVATIONS MUST BE BACKFILLED ACCORDING TO CITY ORDINANCES AND SPECIFICATIONS. THE CONTRACTOR SHALL BE HELD FINANCIALLY RESPONSIBLE FOR ANY REQUIRED REPAIRS.

SIGNATURE DATE

CONTRACTOR COMPANY/NAME: _____

MAILING ADDRESS: _____ PHONE: _____

IS DEPOSIT OR INSURANCE POSTED: YES NO EXPLAIN: _____

SERVICE ORDER:

DATE BEGAN: _____ DATE COMPLETED: _____

AMOUNT TO BE BILLED: _____ DATE BILLED: _____

DATE PAID: _____ PAYMENT: _____