

The City Commission of the City of Canyon met at 4:30 pm in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Mayor Pro-Tem Cody Jones, Kelsey Ward, Paul R. Lyons and Randy Ray.

Also present were the following City Staff: City Manager Joe Price, Assistant City Manager Jon Behrens, City Secretary Gretchen Mercer, Director of Planning and Development Danny Cornelius, Planning and Development Assistant Director Craig Brown, Assistant Library Director/Interim Library Director Andrea High, Canyon Area Library Board President Mark Pittman, Finance Director Joel Wright, IT Director Shaun Holtman, Communications Director Megan Nelson, Assistant Director of Public Works Chris Enriquez, Utility Superintendent Eric Whitten, Fire Chief Dennis Gwyn, Finance Director Joel Wright, Budgeting and Purchasing Manager Beau Boyer, Director of Golf Casey Renner, Chief of Police Steve Brush, Police Captain Matt Coggins, Planning and Development Inspector Stan Barnard, Municipal Court Clerk Sheila Roach, City Engineer Adolfo Garcia, and City Attorney Chuck Hester.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 4:33 p.m.

Item 2. Invocation.

Commissioner Ray gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led by Commissioner Lyons.

Item 4. Approval of the Minutes of the Meeting of January 10, 2022

Commissioner Ray moved, duly seconded by Mayor Pro-Tem Jones to approve the minutes of January 10, 2022 as presented. Motion carried unanimously.

Item 5. Public Comment – Comments from Interested Citizens.

No Comments were made.

Item 6. Conduct First Public Hearing on Ordinance No. 1151 Annexing Territory to the City of Canyon for Canyon East Unit No. 10 Requested by Kuhlman and Sons, LP. An Ordinance of the City of Canyon, Texas, Annexing the Territory Herein Described to the City of Canyon in Randall County, Texas Extending the Boundary Limits of the City of Canyon to Include the Property Herein Described Within the Said City Limits, and Granting to All the Inhabitants of Said Property All the Rights and Privileges of Other Citizens and Binding Said Inhabitants by All of the Acts, Ordinances, Resolutions, and Regulations of Said City.

Planning and Development Director Danny Cornelius presented Ordinance No. 1151 for the first of two required public hearings. Mr. Cornelius said the voluntary annexation of property adjacent to Canyon East subdivision had been requested by Kuhlman and Sons, LP. Mr. Cornelius stated the City Commission adopted the annexation calendar that included both required public hearings to be held during today's meeting in order to be able to approve the annexation at the March 7, 2022 meeting. Mr. Cornelius said Texas Municipal League legal services had deemed this process acceptable. Mr. Cornelius stated Canyon East Unit 10 would have approximately 20 half acre lots with curb and gutter.

Mayor Hinders opened the public hearing. There being no comment, Mayor Hinders closed the public hearing.

First reading only, no action required.

ORDINANCE NO. 1151
ANNEXING TERRITORY TO THE CITY OF CANYON
KUHLMAN AND SONS, LP.

AN ORDINANCE OF THE CITY OF CANYON, TEXAS,
ANNEXING THE TERRITORY HEREIN DESCRIBED TO THE
CITY OF CANYON IN RANDALL COUNTY, TEXAS, EXTENDING
THE BOUNDARY LIMITS OF THE CITY OF CANYON TO
INCLUDE THE PROPERTY HEREIN DESCRIBED WITHIN THE
SAID CITY LIMITS, AND GRANTING TO ALL THE
INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND
PRIVILEGES OF OTHER CITIZENS AND BINDING SAID
INHABITANTS BY ALL OF THE ACTS, ORDINANCES,
RESOLUTIONS, AND REGULATIONS OF SAID CITY.

- Item 7. Conduct Second Public Hearing on Ordinance No. 1151 Annexing Territory to the City of Canyon for Canyon East Unit No. 10 Requested by Kuhlman and Sons, LP. An Ordinance of the City of Canyon, Texas, Annexing the Territory Herein Described to the City of Canyon in Randall County, Texas Extending the Boundary Limits of the City of Canyon to Include the Property Herein Described Within the Said City Limits, and Granting to All the Inhabitants of Said Property All the Rights and Privileges of Other Citizens and Binding Said Inhabitants by All of the Acts, Ordinances, Resolutions, and Regulations of Said City.

Planning and Development Director Danny Cornelius presented Ordinance No. 1151 for the second of two required public hearings for annexation as requested by Kuhlman and Sons, LP, owners of Canyon East subdivision.

Mayor Hinders opened the public hearing. There being no comment, Mayor Hinders closed the public hearing.

First reading only, no action required.

ORDINANCE NO. 1151
ANNEXING TERRITORY TO THE CITY OF CANYON
KUHLMAN AND SONS, LP.

AN ORDINANCE OF THE CITY OF CANYON, TEXAS, ANNEXING THE TERRITORY HEREIN DESCRIBED TO THE CITY OF CANYON IN RANDALL COUNTY, TEXAS, EXTENDING THE BOUNDARY LIMITS OF THE CITY OF CANYON TO INCLUDE THE PROPERTY HEREIN DESCRIBED WITHIN THE SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY.

Item 8. Canyon Area Library Annual Report.

Interim Library Director Andrea High presented an update for the Canyon Area Library. Commissioners commended Ms. High for stepping up as interim and to all the Library staff for their hard work and dedication to the community. The commission praised the Library on being the recipients of the TMLDA Achievement of Excellence in Libraries Award for 2021.

No action required, presentation only.

Item 9. Consider and Take Appropriate Action on the Canyon Police Department 2021 Annual Report and 2021 Racial Profiling Report.

Chief of Police Steve Brush presented the Canyon Police Department 2021 Annual Report and 2021 Racial Profiling Report in accordance with City Ordinance 70.58.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to approve the Annual Report and Racial Profiling Report for 2021 as presented. Motion carried unanimously.

Commissioners commended the Police Department on doing a great job for the citizens of Canyon.

Item 10. Consider and Take Appropriate Action Resolution No. 02-2022, A Resolution of the City Commission of the City of Canyon, Randall County, Texas, Authorizing the Submission and Acceptance of a Grant Application to the Office of the Governor for the DJ Edward Byrne Memorial Justice Assistance Grant Program for the Purchase of Crash Data Retrieval Hardware and Software for the City of Canyon Police Department; and Authorizing the Chief of Police to Represent the City in All Matters Pertaining to the Application.

Chief of Police Steve Brush presented Resolution No. 02-2022 for consideration. Chief Brush stated the Canyon Police Department planned to submit, accept and administer an Edward Byrne

Memorial Justice Assistance grant available through the Panhandle Regional Planning Commission for FY 2023. Chief Brush said the grant will be written for the purchase of hardware and software to aid in the investigation of crashes involving a fatality and/or serious bodily injury. Chief Brush stated the total cost of the project is \$36,175.00 with a required fifty percent match by the City of Canyon totaling \$18,088.00.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ward to adopt Resolution No. 02-2022 authorizing the submission, acceptance and administration of the Edward Byrne Memorial Justice Assistance Grant for the purchase of crash data retrieval hardware and software. Motion carried unanimously.

RESOLUTION NO. 02-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON, RANDALL COUNTY, TEXAS, AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR FOR THE DJ EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM FOR THE PURCHASE OF CRASH DATA RETRIEVAL HARDWARE AND SOFTWARE FOR THE CITY OF CANYON POLICE DEPARTMENT; AND AUTHORIZING THE CHIEF OF POLICE TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

- Item 11. Consider and Take Appropriate Action on Resolution No. 03-2022, A Resolution of the City Commission of the City of Canyon, Randall County, Texas, Authorizing the Submission and Acceptance of a Grant Application to the Office of the Governor for the DJ Edward Byrne Memorial Justice Assistance Grant Program for the Purchase of Hardware, Software and Court Enhancements for the City of Canyon Municipal Court; and Authorizing the Court Clerk of Canyon Municipal Court to Represent the City in All Matters Pertaining to the Application.

Municipal Court Clerk Sheila Roach presented Resolution No. 03-2022 for consideration. Ms. Roach stated Municipal Court was requesting authorization to submit, accept and administer a Governor DJ Edward Byrne Memorial Judicial Assistance Grant through the Lexipol Grant Services for FY 2023. Ms. Roach said the intent of the grant would be to fund the purchase of hardware and software to aid officers in ticket writing, crash scenes, impound reports, and all other basic patrol activities. Ms. Roach said the program would be used to download information from handheld ticket writers directly into the Courts Incode software, alert officers of potential concerns when arriving at the scene and eliminate the gap between Court and the Police Department. Ms. Roach said the total cost of the project is \$305,933.00 and there is no required match for the City of Canyon.

After discussion, Commissioner Ward moved, duly seconded by Mayor Pro-Tem Jones to adopt Resolution No. 03-2022 authorizing the submission, acceptance and administration of the Edward

Byrne Memorial Justice Assistance Grant for the purchase of hardware, software and Court enhancements for Canyon Municipal Court. Motion carried unanimously.

RESOLUTION NO. 03-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON, RANDALL COUNTY, TEXAS, AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR FOR THE DJ EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM FOR THE PURCHASE OF HARDWARE, SOFTWARE AND COURT ENHANCEMENTS FOR THE CANYON MUNICIPAL COURT; AND AUTHORIZING THE COURT CLERK OF CANYON MUNICIPAL COURT TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

- Item 12. Consider and Take Appropriate Action on Final Version of City of Canyon Strategic Plan from Lyle Sumeck.

Assistant City Manager Jon Behrens presented the final documents completing the City of Canyon Strategic Plan. Mr. Behrens said the process of reviewing the accomplishments, goals and needs of City Staff, and giving the Commissioners the opportunity to prioritize the needs and goals for the future vision of Canyon produced a working document aligning the short and long-term goals for Canyon. Mr. Behrens stated Lyle Sumeck provided a very efficient and effective process and provided multiple opportunities for input from the Commission and staff.

After discussion, Commissioner Ray moved, duly seconded by Commissioner Ward to adopt the Canyon Strategic Plan and all associated documents as presented. Motion carried unanimously.

- Item 13. Consider and Take Appropriate Action on City of Canyon Capital Improvement Program.

City Manager Joe Price presented the City of Canyon Capital Improvement Program commending staff for their dedicated work on the program creating a list of needed city projects. Mr. Price stated the goal of a Capital Improvement Plan is to effectively spend capital dollars with as much data and information as possible and to choose projects based on that data.

After discussion, Mayor Hinders moved, duly seconded by Mayor Pro-Tem Jones to adopt the listing of projects for the Canyon Capital Improvement Program as presented. Motion carried unanimously.

- Item 14. Consider and Take Appropriate Action on Ordinance No. 1152, an Ordinance of the City Commission of the City of Canyon, Texas, Amending the City's Budget for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021 as Adopted by Ordinance No. 1128; Providing for an Increase of Expected Revenues, Expenditures, and Transfer of Certain Funds; Providing that Prior Parts of Ordinance No. 1128 Inconsistent with or in Conflict with any of the Provisions of This Ordinance

are Hereby Expressly Repealed to the Extent of Any Such Inconsistency or Conflict; Providing for Severability; and Providing for an Effective Date.

Director of Finance Joel Wright presented Ordinance No. 1152 for consideration. Mr. Wright stated this amendment addressed the Coronavirus Local Fiscal Recovery Fund establish by the 2021 American Rescue Plan Act (ARPA) and recording the revenues received by the City of Canyon as guided by the Government Finance Officers Association and Governmental Accounting Standards.

After discussion, Commissioner Ray moved, duly seconded by Commissioner Ward to adopt Ordinance No. 1152 amending the FY 2020-2021 Operating Budget as presented. Motion passed unanimously.

ORDINANCE NO. 1152

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CANYON, TEXAS, AMENDING THE CITY'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 AS ADOPTED BY ORDINANCE NO. 1128; PROVIDING FOR AN INCREASE OF EXPECTED REVENUES, EXPENDITURES, AND TRANSFER OF CERTAIN FUNDS; PROVIDING THAT PRIOR PARTS OF ORDINANCE NO. 1128 INCONSISTENT WITH OR IN CONFLICT WITH ANY OF THE PROVISIONS OF THIS ORDINANCE ARE HEREBY EXPRESSLY REPEALED TO THE EXTENT OF ANY SUCH INCONSISTENCY OR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

Item 15. Information Update Concerning the Burn House at the Canyon Fire Department Training/Drill Field Located at 101 1st Street, Canyon, Texas.

Budget and Purchasing Manager Beau Boyer updated the City Commission on the planned construction of a Burn House for the Canyon Fire Department to be used for training purposes. Mr. Boyer stated the building plan had been completed and the Purchasing Department planned to release the Request for Proposals packet soon. Mr. Boyer said the Burn Building would be single story, residential style with walls of cinder block.

No action, informational only.

Item 16. Consider and Take Appropriate Action on Authorization to Purchase Truck for Animal Control as Budgeted and Approved in the 2021-2022 City of Canyon Budget.

Budget and Purchasing Manager Beau Boyer and Police Chief Steve Brush presented a request for authorization to purchase a new Animal Control vehicle. Chief Brush said the new vehicle would improve services to the citizens of Canyon while protecting their pets. Chief Brush said the new vehicle would be equipped with air-conditioned and heated compartments safely housing up to 6 animals for 1-2 hours and a lift to assist Animal Control Officers raise heavy animals into the

compartments. Mr. Boyer stated the total price for the truck and outfitting the vehicle with necessary equipment was \$69,256.20 as obtained via the BuyBoard Purchasing Cooperative. Mr. Boyer said \$76,258.00 was budgeted in the current budget for this purchase.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to authorize city staff to purchase a new Animal Control vehicle, including a truck, animal compartment equipment, and compartment construction and installation for \$69,256.20. Motion carried unanimously.

Item 17. Executive Session Pursuant to §551.071 Consultation with Attorney, §551.072 Deliberations and Real Property and §551.087 Economic Development Negotiations, §551.074 Personnel Matters (City Manager Evaluation) and §551.074 Board Appointments (Fire Department Pension Board).

Mayor Hinders indicated the City Commission would adjourn into Executive Session at 6:21 pm.

Item 18. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 8:46 pm, the following action was taken.

Commissioner Ward moved, duly seconded by Mayor Pro-Tem Jones to extend City Manager Joe Prices contract to October of 2023 and raise his annual salary from \$145,000 to \$155,000. Motion carried unanimously.

Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to appoint Mike Wartes to the Planning and Zoning Commission. Motion carried unanimously.

Item 19. Adjourn.

There being no further business, Commissioner Ward moved this meeting be adjourned at 8:47 pm.

Gary Hinders, Mayor

ATTEST:

Gretchen Mercer, City Secretary