

CITY OF CANYON - SIGN PERMIT APPLICATION

Please complete the applicable information on this application. For multiple signs at the same location, complete this application for the first sign and attach supplemental applications for the others. Label the applications and the plans with corresponding, consecutive numbers (e.g. Sign 1, 2, 3, etc.).

Other required submittal documents:

1. Scaled and/or dimensioned plans of the sign(s) which clearly show how the sign(s) will be constructed.
2. A site plan of:
 - a) The location of the sign(s) relative to property lines, easements, setbacks, buildings and other structures.
 - b) Other existing and proposed signs on the property and, where the sign is billboard, the location of the sign in relation to other billboards, churches, public schools, public parks, or playgrounds, and residential districts.

I. LOCATION: SIGN # _____ OF _____

- A. Address (if not known, describe location): _____

- B. Legal Description: Lot: _____ Block: _____
Addition: _____
- C. Name of Business at the location: _____
- D. Zoning designation of location: _____

II. DESCRIPTION OF SIGN: VALUE: \$ _____

- A. New Sign: _____ Add to Existing: _____
Replace Existing: _____ Repair Existing: _____

B. Type of Sign: (select type from below): _____

Permanent: Awning/canopy, Bench, Billboard, Monument, Projecting, Pylon, Primary Subdivision Entry, Secondary Subdivision Entry, Wall

Temporary: Banner, Construction, Development, Portable

C. Lighting: None _____ Internal _____ External _____

Describe lighting methods including the location of external lighting; type of lighting such as neon, incandescent, fluorescent, LED, etc., and whether there are special effects such as flashing, strobe, rotating, etc.

III. LOCATION ON SITE AND SPACING: Show location of property lines, easements, and setback lines on plans. If any encroachments exist or are proposed, see Item 5.

A. Distance from property line: _____

B. Spacing: When required by the Zoning Ordinance, list all that apply: spacing from other signs on same street, and on adjacent streets; from residentially-zoned property; from churches, schools, public parks, and playgrounds, etc.

IV. PROPOSED DIMENSIONS: If this application is for changing an existing sign, show the existing dimensions and proposed dimensions on this application and on the plans.

A. Area: (all area measured from outer extremities of the sign face or frame)

New or addition: _____ Dimensions: _____ Double Face: _____

Existing: _____ Dimensions: _____ Double Face: _____

Total: _____ Dimensions: _____ Double Face: _____

B. Total area of other signs on site: _____

C. Height: _____

D. Ground clearance: _____

V. CONTRACTOR AND OWNER INFORMATION:

A. Property Owner: _____ Phone #: _____ Email _____

B. Tenant: _____ Phone #: _____ Email _____

C. Electrical Contractor: _____ Phone #: _____ Email _____

D. Sign Contractor: _____ Phone #: _____ Email _____

Contractor Acknowledgments: *I hereby testify that I am either the sign contractor or an agent authorized to submit this application on behalf of the sign contractor; the information in this application, associated plans, and drawings are complete and correct; any changes affecting this application will be promptly submitted for City review; the associated property and business owners' approve of the sign(s) proposed in this application; compliance with all sign regulations is the contractor's responsibility; issuance of a permit does not grant authority to violate or cancel the provisions of any regulation concerning sign installations; and that any violation will require removal of the sign by the contractor.*

Signature: _____

Print Name: _____

Date: _____

City Use:

Application Approved / Disapproved: Reviewer's name: _____

Date: _____ Permit #: _____ Comments: _____