

The City Commission of the City of Canyon ,met at 2:00 p.m. in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Mayor Pro-Tem Cody Jones, Randy Ray, and Paul Lyons. Commissioner Roger Remlinger was unable to attend.

Also present were the following City Staff: City Manager Joe Price, Assistant City Manager Jon Behrens, City Secretary Gretchen Mercer, IT Manager Shaun Holtman, Police Chief Steve Brush, Director of Finance Joel Wright, Fire Chief Dennis Gwyn, Library Director Janice Doan, Director of Public Works Dan Reese, Water Superintendent Eric Whitten, Wastewater Supervisor Robert Brummett, Wastewater Foreman John Poole, Director of Golf Casey Renner, Planning and Development Director Danny Cornelius, Planning and Development Inspector / Assistant Director Craig Brown, Planning and Development Administrative Assistant Natalie Root, Street and Sanitation Supervisor Brendon Banner, Business and Community Development Director Evelyn Ecker, Parks Director Brian Noel, Golf Course Supervisor John Haun, City Manager Office Intern Christian Campbell, City Engineer Dwight Brandt, and City Attorney Chuck Hester.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 2:12 p.m.

Item 2. Invocation.

Commissioner Ray gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Pro-Tem Jones.

Item 4. Approval of the Minutes of the Meeting August 3, 2020.

Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to approve the minutes of August 3, 2020 as presented. Motion carried unanimously.

Mayor Hinders turned to the floor to Planning and Development Director Danny Cornelius who introduced two new employees for the Planning and Development Department.

- Craig Brown – Assistant Director / Inspector
- Natalie Root – Administrative Assistant

Item 5. Budget Work Session.

City Manager Joe Price presented the proposed 2020-2021. Mr. Price went over the structure of the budget and cuts to balance the budget were discussed.

The Commission took a break at 4:12 pm. reconvening at 4:33 pm.

Item 6. Public Comment – Comment from Interested Citizens.

No comments were made.

Item 7. Consider and Take Appropriate Action on Update of Governor Abbotts Executive Orders Directed at Slowing the Spread of COVID-19 in the State of Texas.

City Manager Joe Price gave an update on COVID-19 in the area and the Executive Order currently in place from Texas Governor Greg Abbott. Mr. Price stated there hasn't been and substantial changes.

Informational only, no action required.

Item 8. Consider and Take Appropriate Action on Ordinance No. 1127 for the City of Canyon Fee Schedule.

Assistant City Manager Jon Behrens and Planning and Development Director Danny Cornelius presented Ordinance No. 1127 for consideration. Mr. Behrens and Mr. Cornelius went over the fee schedule explaining the ordinance would put all fees and charges in one location in the City of Canyon Code. They then discussed the changes noting there were a few added fees and very few fees increased. During discussion, Commissioners asked about the Subdivision Fees, specifically the Amending Plat, Development Plat, OSSF Plat and Plat Vacation fees. Mr. Behrens stated those fees had not been adopted and should have been removed at this time. Mr. Behrens said once they were formally approved, they would be added amending the ordinance.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to adopt Ordinance No. 1127 with the removal of the Amending Plat, Development Plat, OSSF Plat and Plat Vacation fees removed under the Subdivision Fees section. Motion carried unanimously.

**ORDINANCE NO. 1127
MASTER SCHEDULE OF CHARGES AND FEES
AN ORDINANCE CREATING THE CITY OF CANYON, TEXAS
("CITY") CODE OF ORDINANCES, CHAPTER 37, MASTER
SCHEDULE OF CHARGES AND FEES; PROVIDING FOR THE
ADDITION OF NEW AND AMENDMENT OF CERTAIN OTHER
FEES AND CHARGES; PROVIDING A REPEALING CLAUSE;
PROVIDING A SEVERABILITY CLAUSE; FOR PUBLICATION
AND AN EFFECTIVE DATE.**

Item 9. Consider and Take Appropriate Action on Recommendations from Board of City Development (BCD) for 2020 Budget.

Assistant City Manager Jon Behrens presented the Board of City Development proposed 2020 budget for consideration. Mr. Behrens said the requests were mostly for advertising with the main goal of bringing people in to stay at hotels. Mr. Behrens said the board met July 31, 2020 and with Hotel Tax Collections being significantly lower due to COVID-10, unanimously recommended a conservative estimated budget of \$120,500. Mr. Behrens said if funds are up later in the year, the

BCD will meet again to consider additional funding. The BCD agreed to allocating the funds as listed:

Billboard Lease	\$ 6,000
Xcel Energy	\$ 200
Texas Panhandle Heritage Foundation	\$ 40,000
PPHM	\$ 35,000
Chamber of Commerce	\$ 39,300
<u>TOTAL</u>	<u>\$120,500</u>

After discussion, Commissioner Ray moved, duly seconded by Commissioner Lyons to approve the BCD Budget as presented. Motion carried with Mayor Pro-Tem Jones abstaining.

Item 10. Consider and Take Appropriate Action on the Texas Community Development Block Grant Program Main Street/Downtown Revitalization Grant on Resolution No. 20-2020 Determining Slum and Blighted Area and Resolution No. 21-2020 Authorizing the Submission of the Grant Application to Texas Department of Agriculture.

Assistant City Manager Jon Behrens presented Resolution No's 20-2020 and 21-2020 for consideration. Mr. Behrens said the adoption of these resolutions was the final step in applying for a grant for \$500,000. Mr. Behrens provided the project details:

Area: East and West Alleys on the Square

- Replace all sewer lines and manholes
- Replace the remaining antiquated water lines
- Replace the fire hydrant on the east side of the square by 4th Ave
- Demolish the asphalt alleys and replace with concrete alleys

Alternate:

- Relocate Electric, Fiber Optics and phone lines underground.

After discussion Commissioner Ray moved, moved, duly seconded by Commissioner Lyons to approve the BCD Budget as presented. Motion carried with Mayor Pro-Tem Jones abstaining.

Item 11. Consider and Take Appropriate Action on Proposed FY 2020-2021 Operating Budget and Proposed Tax Rate.

City Manager Joe Price presented the proposed budget to be formally accepted by the Commission and requested to set a date for a public hearing on the tax rate as discussed in the work session.

Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to accept the proposed FY 2020-2021 City of Canyon Operating Budget and place it on the agenda of the City Commission meeting scheduled for Monday, August 31, 2020 for a public hearing and final action. Motion carried unanimously.

Commissioner Lyons moved, duly seconded by Mayor Pro-Tem Jones to adopt \$0.380840 as the maximum M&O tax rate and \$0.057250 as the maximum I&S proposed tax rate for a combined tax rate of \$0.438090/\$100 valuation and for it to be placed on the agenda of the City Commission meeting scheduled for Monday, September 21st, 2020 for a public hearing and final action.

Mayor Hinders	Aye
Mayor Pro-Tem Jones	Aye
Commissioner Remlinger	not present
Commissioner Lyons	Aye
Commissioner Ray	Aye

Item 12. Executive Session Pursuant to §551.074 Personnel Matters – Board Appointments (Canyon Economic Development Corporation Board), §551.074 Personnel Matters (Annual Review for City Engineer and City Attorney), §551.072 for Deliberation about Real Property and §551.071 Consultation with Attorney.

Mayor Hinders indicated the Commission would adjourn into Executive Session at 5:26 p.m.

Item 13. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 6:20 p.m., the following action was taken.

Commissioner Ray moved, duly seconded by Mayor Pro-Tem Jones to appoint Robin Cranmer to fulfill the expiring term of Randy Croslin, and to re-appoint Cory Bruce, and Jim Bryant for another term, and re-appoint Don Lee for a one year term. Motion carried unanimously.

Item 14. Adjourn

There being no further business, Mayor Pro-Tem Jones moved this meeting be adjourned.

Gary Hinders, Mayor

ATTEST:

Gretchen Mercer, City Secretary