

The City Commission of the City of Canyon met at 4:30 pm in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Mayor Pro-Tem Cody Jones, Kelsey Ward, Paul R. Lyons and Randy Ray.

Also present were the following City Staff: City Manager Joe Price, Assistant City Manager Jon Behrens, City Secretary Gretchen Mercer, IT Director Shaun Holtman, HR Director Hector Mendoza, Library Director Carlene Rittenberry, Business and Community Development Director Evelyn Ecker, Business and Community Development Interim Director Larry Tucker, Chief of Police Steve Brush, Planning and Development Director Danny Cornelius, Planning and Development Assistant Director Craig Brown, Director of Public Works Dan Reese, Public Works Administrative Assistant Sarah Jusiak, Water Superintendent Eric Whitten, Fire Chief Dennis Gwyn, Finance Director Joel Wright, Budgeting and Purchasing Manager Beau Boyer, City Engineer Adolfo Garcia, PRPC Community Economic Development Program Specialist Paige Witthar, and City Attorney Chuck Hester.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 4:32 p.m.

Item 2. Invocation.

Mayor Pro-Tem Jones gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led by Commissioner Ray.

Item 4. Approval of the Minutes of the Meeting of April 18, 2022

Mayor Pro-Tem Jones moved, duly seconded by Commissioner Ray to approve the minutes of April 18, 2022 as presented. Motion carried unanimously.

Item 5. Public Comment – Comments from Interested Citizens.

No Comments were made.

Item 6. Consider and Take Appropriate Action on Second and Final Reading of Resolution No. 05-2022, A Resolution of the City Commission of the City of Canyon Approving Funding to the Canyon Chamber of Commerce by the Canyon Economic Development Corporation Supporting the Annual Independence Day Celebration.

Business and Community Development Director Evelyn Ecker presented Resolution No. 05-2022 for the first of two required readings. Ms. Ecker said the Canyon Chamber of Commerce requested \$11,500 to help with the cost of the July 4th event that includes the parade, Fair on the Square, concert, and fireworks. Ms. Ecker said the request qualifies for funding as a quality of life

event and brings in an estimated 30,000 plus tourists and visitors. Mr. Ecker said the Canyon Economic Development Corporation held a public hearing April 14, 2022 with no opposition.

After discussion, Commissioner Ward moved, duly seconded by Mayor Pro-Tem Jones to approve Resolution No. 05-2022 as presented. Motion carried unanimously.

RESOLUTION NO. 05-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON APPROVING FUNDING TO THE CANYON CHAMBER OF COMMERCE BY CANYON ECONOMIC DEVELOPMENT CORPORATION SUPPORTING THE ANNUAL INDEPENDENCE DAY CELEBRATION.

- Item 7. Preliminary Discussion of Fiscal Year 2022-2023 ESTIMATE of Taxable Valuation Provided by PRAD and Estimate of Property Tax Revenue at Current Tax Rates.

Finance Director Joel Wright presented Certified Estimates of Taxable Value for 2022 for the City of Canyon as provided by Potter-Randall Appraisal District on April 25, 2022. Mr. Wright reviewed the estimated values of taxable property and the Tax Increment Reinvestment Zone (TIRZ).

No action, informational only.

- Item 8. Consider and Take Appropriate Action on Resolution No. 07-2022, A Resolution of the City Commission of the City of Canyon, Texas, Approving an Interlocal Agreement with Panhandle Regional Planning Commission for Application Assistance for 2022 TXCDBG Downtown Revitalization Program and Associated Administration Consideration if Funded.

Assistant City Manager Jon Behrens presented Resolution No. 07-2022 for consideration. Mr. Behrens stated the City was moving forward with the first steps in the 2022 funding cycle for the Texas Department of Agriculture TXCDBG Downtown Revitalization Program and have reached out to the Panhandle Regional Planning Commission to complete the application and all associated requirements on behalf of the City of Canyon. Mr. Behrens said this would include procuring an engineering firm for the project through the RFQ process. Mr. Behrens said the City of Canyon will apply for a \$500,000 grant with a required City match of 15% (\$75,000) and the Texas Department of Agriculture requires the City and PRPC enter into an Interlocal Agreement pursuant to Chapter 791 of the Texas Government Code. Mr. Behrens said the City will work closely with the PRPC with then intent to propose a project that will result in significant improvement to the east alley on the Square.

After discussion, Commissioner Ray moved, duly seconded by Commissioner Ward to adopt Resolution No. 07-2022 authorizing the execution of an Interlocal contract with the PRPC under the Interlocal Cooperation Act for grant application preparation and potential grant management services for the City of Canyon's activates related to the 2022 Main Street program. Motion carried unanimously.

RESOLUTION NO. 07-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH PANHANDLE REGIONAL PLANNING COMMISSION FOR APPLICATION ASSISTANCE FOR 2022 TXCDBG DOWNTOWN REVITALIZATION PROGRAM AND ASSOCIATED ADMINISTRATION CONSIDERATION IF FUNDED.

- Item 9. Consider and Take Appropriate Action on Resolution No. 08-2022, A Resolution of the City Commission of the City of Canyon, Texas, Approving Proposals Received for Engineering Services for Application to the 2022 TXCDBG Downtown Revitalization Program & Associated Engineering Consideration if Funded.

Assistant City Manager Jon Behrens presented Resolution No. 08-2022 for consideration. Mr. Behrens stated as part of the TXCDBG Downtown Revitalization Program grant, the City of Canyon is required to solicit and select an engineering firm to design the alley improvements that make up the proposed project. Mr. Behrens said staff reviewed and scored Statement of Qualifications from two firms that submitted proposals to provide engineering services associated with this grant application. Mr. Behrens said submittals were evaluated based on scoring criterion provided by the PRPC with both Parkhill, Smith and Cooper and Brandt Engineering receiving the same score. Mr. Behrens stated the City Commission would need to choose the firm they felt best fit.

After discussion, Commissioner Ray moved, duly seconded by Mayor Pro-Tem Jones to adopt Resolution No. 08-2022 selecting Brandt Engineers to provide engineering services for the City of Canyon's participation in the Main Street Program and hereby authorize the Mayor and the City Manager to execute any and all documents to effectuate said engineering services contract. Motion carried with Commissioner Lyons voting against.

RESOLUTION NO. 08-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON, TEXAS, APPROVING PROPOSALS RECEIVED FOR ENGINEERING SERVICES FOR APPLICATION TO THE 2022 TXCDBG DOWNTOWN REVITALIZATION PROGRAM & ASSOCIATED ENGINEERING CONSIDERATION IF FUNDED.

- Item 10. Executive Session Pursuant to §551.071 Consultation with Attorney, §551.072 For Deliberation Regarding Real Property and, §551.087 Deliberation Regarding Economic Development Negotiations.

Mayor Hinders indicated the City Commission would adjourn into Executive Session at 4:58 pm.

- Item 11. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 7:48 pm, no action was taken.

Item 12. Consider and Take Appropriate Action on Cost Share Agreement and Annexation Agreement for Gerald Development.

Commissioner Ray moved, duly seconded by Mayor Pro-Tem Jones to adopt the Annexation Agreement and Cost Share Agreement for the Development of the Gerald Property. Motion carried unanimously with Mayor Hinders abstaining.

Item 13. Adjourn.

There being no further business, Mayor Pro-Tem Jones moved this meeting be adjourned at 7:31 pm.

Gary Hinders, Mayor

ATTEST:

Gretchen Mercer, City Secretary