

The City Commission of the City of Canyon met in regular session at 5:30 p.m. in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Cordell Jones, Roger Remlinger and Paul R. Lyons. Mayor Pro-Tem Justin Richardson was unable to attend.

Also present were the following City Staff: City Manager Randy Criswell, Assistant City Manager Chris Sharp, Director of Business and Community Development Evelyn Ecker, Director of Parks and Recreation Brian Noel, Assistant City Manager for Special Projects Jon Behrens, and City Attorney Chuck Hester.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 5:32 p.m.

Item 2. Invocation.

Commissioner Jones gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led Commissioner Lyons.

Item 4. Approval of Minutes of the Meeting December 4, 2017.

Commissioner Remlinger moved, duly seconded by Commissioner Jones, to approve the minutes of December 4, 2017 as presented. Motion carried unanimously.

Item 5. Public Comment – Comments From Interested Citizens.

No comments were made.

Item 6. Consent Agenda:

It is recommended that the consent agenda be approved with one motion.

- A. First Reading of Resolution No. 01-2018 With Regards to a Request from Panhandle-Plains Historical Museum for Sponsorship of the Pop Culture Exhibit Opening 2018.
- B. First Reading of Resolution No. 02-2018 With Regards to a Request from Creek House Honey Farm for Direct Financial Assistance to Expand the Current Business at 5015 4<sup>th</sup> Avenue, Canyon.
- C. First Reading of Resolution No. 03-2018 With Regards to a Request from Fox & Owl LLC. Dba Barrell & Pie for Direct Financial Assistance for a New Business Located at 1512 5<sup>th</sup> Avenue, Ste. 101, Canyon, Texas.
- D. First Reading of Resolution No. 04-2018 With Regards to a Request from Rocar Inc., dba U.S. Cleaners, a New Business to be Located at 2005 N. 2<sup>nd</sup> Avenue, Ste. A., (The Depot) Canyon, Texas. The Funding is Based on New Business Development.

- E. First Reading of Resolution No. 05-2018 With Regards to a Request from Squeezy Street Juice Bar LLC., for Direct Financial Assistance for a New Business Located at 1512 5<sup>th</sup> Avenue, Ste., 203, Canyon, Texas. The Funding is Based on New Business Development.
- F. First Reading of Resolution No. 06-2018 With Regards to a Request from Canyon Main Street for Direct Financial Assistance to Fund a Twelve Month Marketing Campaign for Canyon and Downtown Dining District.

Mayor Hinders and City Manager Randy Criswell gave a brief explanation of how a consent agenda works. Mayor Hinders read each caption as required.

Commissioner Lyons expressed his opinion that equipment purchase assistance is appropriate, but that he doesn't support salary assistance as is being done for Barrell & Pie (Resolution No. 03-2018). Business and Community Development Director Evelyn Ecker explained the \$25,000 is for the 4 upper management positions that were incentivized as a onetime incentive. Commissioner Jones asked if this type of incentive has been done before, and Ms. Ecker stated yes.

Commissioner Lyons expressed his opinion that it is not the place of the CEDC to pay rent or lease for any business. He stated it was his understanding that Modern Cleaners was denied funding before, so this would be unfair. Commissioner Remlinger asked if Modern Cleaners had ever applied for funding and Ms. Ecker stated they had not. Ms. Ecker stated the CEDC utilizes retail studies that establish that Canyon can easily support up to two more dry cleaners, so this project is recommended for funding to eliminate "leakage" dollars going to Amarillo.

This was the first reading of Resolutions 01-2018, 02-2018, 03-2018, 04-2018, 05-2018 and 06-2018. No action required.

Item 7. Consider and Take Appropriate Action on Proposed Ordinance No. 1073A Correcting the Legal Description of Canyon East Unit 6.

City Attorney Chuck Hester presented Ordinance No. 1073A for consideration. Mr. Hester stated an error was found in the legal description causing an overlap. Mr. Hester said this ordinance corrects that overlap.

After discussion Commissioner Remlinger moved, duly seconded by Commissioner Jones to approve Ordinance No. 1073A as presented. Motion carried unanimously.

**ORDINANCE NO. 1073A  
ANNEXING TERRITORY TO THE CITY OF CANYON  
(CANYON EAST UNIT 6)**

**AN ORDINANCE OF THE CITY OF CANYON, TEXAS, ANNEXING THE TERRITORY HEREIN DESCRIBED TO THE CITY OF CANYON IN RANDALL COUNTY, TEXAS, EXTENDING THE BOUNDARY LIMITS OF THE CITY OF CANYON TO INCLUDE THE PROPERTY HEREIN DESCRIBED WITHIN THE SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDINGS SAID**

**INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY.**

Item 8. Consider and Take Appropriate Action on Interlocal Agreement with City of Amarillo for Emergency Management Services.

City Manager Randy Criswell presented an Interlocal Agreement with the City of Amarillo for Emergency Management Services. Mr. Criswell said this agreement would put the City of Canyon under the umbrella of Amarillo for emergency services and give Canyon a chance to partner with the City of Amarillo, join resources and provide better emergency services to the citizens of Canyon. Mr. Criswell stated the agreement will authorize the City of Amarillo OEM to head up our emergency management services, take care of a tremendous amount of paperwork and assist when needed with emergency management. The City of Canyon will agree that any Emergency Management Planning Grant money the city is eligible for will be provided to Amarillo plus an additional amount of about \$20,000 annually. Mr. Criswell said that the Interlocal Agreement needs to be approved as well as a budget amendment for \$20,000 to be paid annually to the City of Amarillo. Mayor Hinders and Commissioner Lyons asked if the EMPG grant money is not funded, does the city have to fund that extra \$20,000. Mr. Criswell said yes. Commissioner Jones spoke in favor of such an agreement and the strong need for this to benefit Canyon Citizens.

After discussion, Commissioner Jones moved, duly seconded by Commissioner Remlinger Approve the Interlocal Agreement with the City of Amarillo for Emergency Management Services and to approve a budget amendment of up to \$20,000 to fund the OEM services. Motion carried unanimously.

Item 9. Consider and Take Appropriate Action on Parks Improvement Plan Progress Report.

Parks and Recreation Director Brian Noel presented the Commissioners with an update on the Parks Improvements that had been defined in the Parks Improvement Plan a few weeks ago. Mr. Noel briefly went over the items that had been completed and those that still remain, and a tentative schedule. Mayor Hinders then presented a list of projects he thinks need addressing. Mr. Hinders stated he would like to see a study comparing repair versus replacement of restroom facilities, he wanted picnic tables and shade awnings addressed, and he was opposed to the plan to completely convert Hunsley Park to Bermudagrass. City Manager Randy Criswell stated Assistant City Manager Jon Behrens is currently working on a Parks Master Plan that will address things like the types of grass that will be utilized in the parks as well as addressing some of Mayor Hinders' other concerns. Mr. Criswell said the Parks Master Plan will be a continuation of the Comprehensive Plan that is currently in progress as well, but the Comprehensive Plan needs to be adopted before the Parks Master Plan. Mayor Hinders stated the Parks Department needs to a better job of keeping an eye on detail of smaller things and asked for more communication. He also questioned the function of the Parks Committee and how it might be better utilized.

Item 10. Executive Session Pursuant to §551.072 Real Property, §551.071 Consultation with Attorney, and §551.074 Appointments to Boards and Commissions (Zoning Board of Adjustment, Board of City Development, Parks, Open Space and Recreation Advisory Committee, and Canyon Housing Authority).

Mayor Hinders indicated the Commission would adjourn into Executive Session at 6:38 p.m.

Item 11. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 8:07 pm, the following action was taken.

Commissioner Remlinger moved, duly seconded by Commissioner Jones to reappoint Rich Hopson, Wiley Harp and Mary Ellen Brandt to the Zoning Board of Adjustment and to designate Rich Hopson and Charles Robinson as alternate board members. Motion carried unanimously.

Commissioner Jones moved, duly seconded by Commissioner Lyons to reappoint Jimmy Lackey and Linda Washington, and to appoint Jeremy Rivera to the expired term of Wendell Brown to the Parks, Open Space, and Recreation Advisory Committee. Motion carried unanimously.

Commissioner Lyons moved, duly seconded by Mayor Hinders to appoint Gina Woodward to fulfill the place vacated by Dave Hutson who no longer lives in the City of Canyon. Motion carried with Commissioner Remlinger and Commissioner Jones abstaining.

Commissioner Remlinger moved, duly seconded by Commissioner Jones to reappoint Connie Hopson to the Canyon Housing Authority. Motion carried unanimously.

Item 12. Consider and Take Appropriate Action on Discussion and Protocol for Strategic Planning Session.

Mayor Hinders stated he would like to meet mid-morning, have open discussion and get to know about each other, have lunch then an informal planning session discussion. Commissioner Jones moved, duly seconded by Commissioner Remlinger to hold the Strategic Planning Session on Friday, February 2, 2018. Motion carried unanimously.

Item 13. Consider and Take Appropriate Action on Discussion for a Possible Dual Meeting Between Canyon City Commission and the Members of the Canyon Economic Development Corporation Board of Directors.

After discussion, Commissioners directed Business and Community Development Director and City Manager Randy Criswell to work on a schedule for the dual meeting.

Item 14. Consider and Take Appropriate Action on Selection of Meeting Dates February 2018.

After discussion it was decided the Commission would only meet once for February 2018 on Monday February 5, 2018.

Item 15. Adjourn.

There being no further business, Commissioner Remlinger moved this meeting be adjourned.

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Gary Hinders, Mayor

ATTEST:

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Gretchen Mercer, City Secretary